

WET TAP FEE FORM • 2020 Water & Wastewater Fees



Instructions: Bring the following to the Service Center:

Date:

- 1. Completed form (fill in all light yellow boxes)
- 2. Payment
- 3. Approved construction plan sheet showing tap locations

CONTACT INFORMATION

Customer Name:	
Customer Phone:	
Project Name:	
Subdivision Name:	

ADDRESSES OF TAPS	Water Tap Size	Wastewater Tap Size

WATER WET TAP FEES	WATER TAP SIZE						
	0.75"	1"	1.5"	2"	3"	4"	>4"
Wet Tap Fee*	\$ 365	\$ 370	\$ 375	\$ 385	\$ 580	\$ 580	\$ 580
Qty							
Total							

**Note: All contractor provided materials must meet current City of Loveland Specifications. Customer provides saddle & corporation stop for wet taps up to 12". The City cannot perform taps larger than 12". The customer needs to contract tapping work & pay for all associated costs for taps larger than 12"*

WASTEWATER WET TAP FEES	WASTEWATER TAP SIZE		
	4"	6"	
Wet Tap Fee*	\$ 315	\$ 355	<i>*Note: The City provides the saddle & stainless strap. There are no tapping fees when tying into a manhole.</i>
Qty			
Total			

Remit Payment To:

City of Loveland
 Attn: Colleen Cameron
 200 N. Wilson Ave.
 Loveland, CO 80537

Total Fees

Payment Information

Payment Type:	Total Paid: \$
<input type="checkbox"/> Check (make payable to "City of Loveland")	Payment Received By: _____
<input type="checkbox"/> Credit or Debit Card	Date Paid: ___ \ ___ \ 2020
<input type="checkbox"/> Cash	

Internal Processing Instructions

1. **Copies** - Make 2 copies of this completed form and distribute as follows:
 - Copy 1: Customer receipt
 - Copy 2: Utility Accounting
 - Check or Cash Payments: Give copy of form and payment to Travis Johnson.
 - Credit or Debit Card Payments: Attach merchant copy receipt and give to Kelly Dougherty.
 Code as follows: [Water Tap Fees \(300-00-000-0000-35321\)](#) [Wastewater Tap Fees \(315-00-000-0000-35321\)](#)
2. **Scan & Save** form & map(s) to:
 - [V:\Water & Power\Water and Power Shared_Admin\Tap Fee Info\2020\YYYY MM-DD Subdivision - Project Name](#)
 Email hyperlink to the Inspectors (Sue Lopez & James Strang), Construction Project Manager (Craig Weinland), Water Metering Supervisor (Blake Hornung), and Water Metering Admin (Leanne Chamberlain).
3. **Original** - Give original form to be filed in the subdivision folders to the Water Engineering Admin (Colleen Cameron).