

LOVELAND BROADBAND TASK FORCE
October 6, 2016 Minutes
Loveland Chamber of Commerce – 5400 Stone Creek Circle
10:00 a.m.

Task Force Members Present: Mindy McCloughan, Dave Kavanagh, Doug Rutledge, Fernando Pedroza, Joe Wilson, Josh Smith, Paul Langfield, Richard Toftness

City Council Liaison Present: John Fogle (arrived at 8:15)

Task Force Members Absent: Jason Frisbie, Julie Klein

City Staff Members Present: Steve Adams, Bill Westbrook, Tom Hacker (arrived at 10:24), Alicia Calderon, John Ham (left at 9:55), Kim O’Field, Kathy Gross

Consultant Present: John Honker and Eric Ogle from Magellan via telephone

Guest Speakers Present: Mark Gaisford and Kim Pals from the Loveland Police Department (left at 9:55)

Audience Present: Ralph Trenary

Call to order at 10:02 a.m. by Mindy McCloughan.

Mindy McCloughan called for a motion to approve the September 1, 2016, meeting minutes. The meeting minutes were approved unanimously after a motion from Dave Kavanagh and a second from Paul Langfield.

First Responder Presentation:

Mark Gaisford, Communications Manager for the Loveland Police Department (LPD), and Kim Pals Records Manager for the LPD, provided a presentation about first responders and their current and future broadband needs. The response area that this 911 system covers includes 256 square miles and a population total of 270,000. Their radios, telephones & recording devices are all internet based. The upcoming “Enhanced 911” vs. current 911 system means LPD will be able to receive texts, pictures and videos of a crime or accident. This technology is already available; training is needed as well as space to store the data. Any data that comes into the dispatch center is recorded and becomes evidence and must follow retention policies. Mark reported that if the CAD system goes down, they go to the manual card system which means they manage record-keeping manually by writing data on 3x5 cards until the system is back up.

Computers in the emergency vehicles communicate who’s going, where they’re going, gives driving directions, gives speed limits on roadways, road closures, weight restrictions on bridges, caution notes of persons in house, history (police) of house they’re going to, if there are AED’s

on the property, etc. High speed internet with redundancy is required, as technology runs the operational and communications portion of LPD's business.

Upcoming technology in the near future – if people get lost hiking and they are able to send a call or text, the PD will have the ability to find exactly where they are with GPS. If anyone wants to observe in the LPD dispatch center call Mark at 667-2151 and he will set it up.

Mark sees a major benefit in the City's broadband initiative. Systems mentioned which depend on broadband include officers who write citations on handheld devices which sync directly into records management systems. Officers utilizing field based reporting – they can report via laptop and submit into records management system while out in the field (if the wireless services were available throughout the region).

An E-Discovery system maintained through the local DA's office is another application that depends upon the internet connection for uploads from the LPD, along with other local agencies, into a portal so that reports, statements, and other such documents can be available at the simple push of a button. This system requires lot of bandwidth to upload the large files.

Mark and Kim each stated repeatedly that it is important to have a backup system in place so that when the primary system goes down, there is redundancy to continue operations and communications. They currently do not have a reliable backup system.

Broadband Assessments and Feasibility Analysis:

Eric Ogle with Magellan Advisors summarized outreach meetings with the business community and City departments that took in September. He briefly talked about each meeting, and stated that recurring themes from the meetings were 1) cost, 2) quality and 3) need for redundancy.

John Honker with Magellan Advisors stated we have almost 900 residential survey responses and 172 business survey responses returned. A printed survey is going to be available via public places to reach residents that do not have internet. The residential survey will terminate at the end of October, the business survey will terminate the second week in November. The survey results will then be digested and interpreted by Magellan, and brought back to the City and task force. This information will feed into the financial planning being performed by Magellan for the feasibility analysis on such concepts as willingness to pay, ability to pay, etc. John also spoke about survey results such as upload speeds and download speeds given by participants.

Work continues solicit more business survey responses, including pushing out survey links via e-mail to commercial utility accounts again, and by discussing broadband and providing the technology to complete the survey at the upcoming business appreciation breakfast where at least 400 Loveland businesses are expected to attend. A suggestion was made to consider Telephone Town Hall to collect survey data. It was mentioned that the City is processing a change order to their contract with Magellan to perform a phone campaign to solicit more business survey responses. The Chamber will be submitting an article about the importance of survey participation in the Reporter-Herald. The goal is to achieve 150 more commercial survey responses.

Update on City's Project Status:

Kim O'Field reviewed the Broadband Initiative Calendar with the group including talking about some highlights on the calendar: going to City Council Study Sessions on October 25 and December 13 to inform about the broadband initiative, upcoming community and residential outreach (we have finished commercial outreach), and where we are with the feasibility analysis. Task force members are greatly encouraged to attend the council study sessions.

Coming up are the regional cooperation meeting and the December Annual Key Account Meeting, where broadband will be discussed.

Future Agenda/Other Discussion

Economic development impact of fast data access will be a topic on a future task force agenda.

Fernando will see if he can get a room at MCR for our next meeting. If not, Mindy offers to host at the Chamber again. This information will be sent to everyone via Outlook.

Meeting adjourned at Noon.

Respectfully Submitted,
Kathy Gross
Recording Secretary