



# APPLICATION

## Arkin's Branch Encroachment

Contact Information				
Applicant or Designated Representative for Project. Identify one person to serve as the contact during the review process. This will be the only person notified by the City regarding comments and meetings (if needed). The contact person is responsible for notifying other parties who may be involved in the project.				
Company:	Name:		Phone:	
Address: City, State:			Zip Code:	
Email Address:	Preferred Method of Contact	Phone	Email	
Property Owner				
Name and Representative:			Phone:	
Address: City, State			Zip Code	
Email Address:	Preferred Method of Contact	Phone	Email	
Owner's Representative (if owner is not the applicant)				
Company:	Name:		Phone:	
Email Address:	Preferred Method of Contact	Phone	Email	
Architect	Engineer	Planner	Surveyor	Other
Encroachment Information				
<b>Type of Encroachment</b>	<input type="checkbox"/> Vehicle Access <input type="checkbox"/> Parking <input type="checkbox"/> Garden			
<b>Description of Project, including purpose and other relevant information</b>				

<b>Location:</b> Describe property location and major crossroads	
<b>Legal Description</b> (Lots, Blocks, Tracts and Subdivision Name. For Metes & Bounds attach document)	
<b>Address</b> of Existing Buildings or Property	

**Designation of Representative if the Applicant is not the Owner**

The undersigned owner hereby designates the following as the representative for the all matters pertaining to this project:

Representative: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Certification by Owner or Representative**

- I certify that the information and exhibits I have submitted are true and correct to the best of my knowledge.
- I understand that all materials required by the City of Loveland must be submitted prior to having this application processed and that additional fees or materials may be required as a result of processing of this application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR CITY USE ONLY**

**Department Review**

- \_\_\_ Development Services (**INTAKE**)
- \_\_\_ Public Works (Facilities)
- \_\_\_ Public Works (Solid Waste)
- \_\_\_ Public Works (Right of Way/Survey)
- \_\_\_ Water and Power
- \_\_\_ IT (GIS)
- \_\_\_ City Attorney's Office

**CITY COMMENTS**