

**FLOOD PLAIN DEVELOPMENT PERMIT  
APPLICATION INFORMATION**

PERMIT \_\_\_\_\_ DATE \_\_\_\_\_  
OWNER \_\_\_\_\_ TELEPHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CONTRACTOR \_\_\_\_\_ TELEPHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PROJECT LOCATION / DIRECTIONS \_\_\_\_\_  
\_\_\_\_\_

**PROJECT DESCRIPTION**

____ Single Family Residential	____ New Construction	____ Channelization
____ Multi-Family Residential	____ Substantial	____ Fill
	____ Improvement (>50%)	
____ Manufactured (Mobile) Home	____ Improvement (<50%)	____ Bridge/Culvert
____ Nonresidential	____ Rehabilitation	____ Levee

Other/Explanations \_\_\_\_\_  
\_\_\_\_\_

**FLOOD HAZARD DATA**

Watercourse Name \_\_\_\_\_  
The project is proposed in the Floodway \_\_\_\_\_ Flood Fringe \_\_\_\_\_  
Base (100-year) flood elevation (s) at project site \_\_\_\_\_  
Elevation required for Lowest Floor \_\_\_\_\_ NGVD / Floodproofing \_\_\_\_\_ NGVD  
Source Documents: Reports/Maps \_\_\_\_\_  
\_\_\_\_\_

**PROPOSAL REVIEW CHECKLIST**

- \_\_\_\_\_ Site development plans are complete and depict flood hazard data.
- \_\_\_\_\_ Engineering data is provided for proposed map and floodway revisions.
- \_\_\_\_\_ Floodway Certificate and data documents no increase in flood heights.
- \_\_\_\_\_ Subdivision proposals minimize flood damage and protect utilities.
- \_\_\_\_\_ Lowest floor elevations are above the base (100-year) flood level.
- \_\_\_\_\_ Manufactured homes address elevation and anchoring requirements.
- \_\_\_\_\_ A Flood-proofing Certificate certifies flood-proofing designs.
- \_\_\_\_\_ Other: \_\_\_\_\_

**PERMIT ACTION**

- \_\_\_\_\_ **PERMIT APPROVED:** The information submitted for the proposed project was reviewed and is in compliance with approved flood plain management standards (site development plans are on file).
- \_\_\_\_\_ **PERMIT DENIED:** The proposed project does not meet approved flood plain management standards (explanation is on file).
- \_\_\_\_\_ **VARIANCE GRANTED:** A variance was granted from the base (100-year) flood elevations established by FEMA consistent with variance requirements of NFIP regulations Part 60.6 (variance action documentation is on file).

\_\_\_\_\_ Date

Flood Plain Administrator's Signature

Comments: \_\_\_\_\_

**COMPLIANCE DOCUMENTATION**

- \_\_\_\_\_ **MAP REVISION DATA.** Certified documentation by a registered professional engineer of as-built conditions for flood plain alterations were received and submitted to FEMA for flood insurance map revision.
- \_\_\_\_\_ **FILL CERTIFICATE.** A community official certified the elevation, compaction, slope and slope protection for all fill placed in the flood plain consistent with NFIP regulations Part 65.5 for map revisions.
- \_\_\_\_\_ **ELEVATION AND FLOODPROOFING CERTIFICATES.** The as-built elevation of the building's lowest floor was certified as \_\_\_\_\_ NGVD; or the building's floodproofing level was certified as \_\_\_\_\_ NGVD; by a registered professional engineer or licensed surveyor and is on file.

**CERTIFICATE OF OCCUPANCY OR COMPLIANCE ISSUED ON** \_\_\_\_\_

Date