



Right of Way Permit - Street and Travel Lane Closure Requirements
Approved August 27, 2014 by City of Loveland Construction Advisory Board

Prior to a Right of Way permit being approved for a travel lane or complete street closure the Applicant must provide the information and documentation as required herein. As provided with the authority of the City of Loveland Municipal Code (LMC) 12.16; and of the Larimer County Urban Area Street Standards (LCUASS) Chapter 6.

Review Required – LCUASS Chapter 6.1.7, Section B, Paragraph 10

Seven Days minimum are required for the review once the City receives a complete submittal.

Time of Completion – LMC 12.16.120

The required time for completion or performance of all work within the right-of-way shall be as soon as practicable. The Applicant is responsible for directing, organizing and coordinating the work in accordance with the requirements as stated on the Right-of-Way Permit. The Applicant must satisfy the City of their ability to complete the work within their proposed construction schedule. The Applicant shall dedicate all necessary labor, material, and equipment for a continuous operation, weather permitting, to assure completion of the project within the allowed permit time. Any deviation from this condition shall require the City's prior written approval.

Construction Schedule Required – LCUASS Chapter 6.3.3, Section C

A detailed construction schedule shall be prepared by the Applicant and submitted to the City for review. This schedule shall be approved prior to the issuance of the Right-of-Way Permit and prior to performing any work. The schedule shall contain the various activities required to perform the work and the dates the activities will be started and completed in order to complete the work in accordance with the specified schedule. The Applicant is responsible for determining the sequence and time estimates of the detailed construction activities. However, the City reserves the right to require the Applicant to modify any portion of the schedule the City determines to be impracticable or unreasonable. The Applicant is required to coordinate the Applicant's construction activities and associated utility work along with those of other contractors, if any, engaged in work for the City on the site, to avoid undue interference with the City's operations, and/or to ensure completion of the work by the date or dates stipulated on the approved schedule. Upon acceptance by the City of the Applicant's detailed construction schedule, the Applicant shall be responsible for maintaining such schedule.

Maintaining the Schedule – LCUASS Chapter 6.1.7, Section B, Paragraph 7

If at any time the Applicant's work is behind schedule, the Applicant shall increase forces, work overtime, or otherwise accelerate operations to comply with the schedule and shall put into effect definite procedures for getting the work back on schedule. The proposed procedures shall be subject to the City's approval or modification. The City also reserves the right to collect fines (LMC 1.12) from the Applicant provided they are in violation of the approved lane and/or street closure schedule.



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Stoppage of Work - LCUASS Chapter 6.1.7, Section B, Paragraph 7

Should the Applicant cease work on the project for a period of ten-days for reasons other than weather; the City may take over the project and complete the work. The Applicant and the surety shall be liable to the City for all costs sustained by the City by reason of such prosecution and completion. The City may, at its discretion, take possession of, and utilize in completing the work, all materials, equipment, tools, and plant on the site of the work. Any termination for default, which shall be determined to be improper or unwarranted in any respect, shall be deemed to be a termination of all Applicants' permits obtained from the City.

Cost Estimate – LCUASS Chapter 6.3.3 Section D

A detailed estimate of the quantities and costs for all work that requires inspected by the City of Loveland is required for review prior to the City granting a Street and/or Lane Closures.

Financial Surety – LMC 12.16.080

For travel lane or street closures the Applicant is required to provide a financial surety in the form of a Cash Deposit, Letter of Credit or Bond for the cost of the proposed work to be done within the right-of-way.

Submittals or Actions Required with the ROW Permit Application for a Street or Lane Closure:

- Emergency Services are to be Notified of Closures Prior to Starting Work
- Public Notification Documents
- Detailed Construction Schedule with Target Dates
- Final Construction Drawings
- Construction Cost Estimate
- Surety for 100% of the Construction Costs
- Insurance Certificate Naming the City as Additionally Insured
- Traffic Control Plan
- Letters or Sign Offs on the Construction plans by Utility Companies