

2020  
COMMUNITY DEVELOPMENT  
BLOCK GRANT PROCESS

## AGENDA

- Funds available
- 2020 schedule
- General information
- Document submission
- Ask a commissioner

# FUNDS AVAILABLE FOR PROJECTS



- Estimated amount: \$260,000

## 2020 SCHEDULE

- Pre-Applications **due Thursday, January 23<sup>rd</sup> before midnight** (confirmation email indicates success)
- Grant Proposals **due Thursday, March 26<sup>th</sup> before midnight** (confirmation email)
- Presentation Sign-up Genius email Friday, **March 27<sup>th</sup>** before noon
- Grant presentations: May 6<sup>th</sup>
- Allocations: May 11<sup>th</sup>
- City Council meeting: June 2<sup>nd</sup>
- Grant year begins October 1<sup>st</sup> with executed contract

## GENERAL INFORMATION

- Grant Guide
- Presentation: 20 minutes
- Contracts
- Reports: due quarterly
- Documents available on the website
  - PDF of grant guide
  - 2020 HUD income guidelines **as soon as available**
  - Sample scoring documents
  - Other sample documents (i.e. contracts, scope, final report)
- Grant funds spent by July 31<sup>st</sup> or explanation for extension

## FEDERAL REGULATIONS

- Davis Bacon. Applies if \$ > \$2,000 or 8 or more units of housing
- Uniform Relocation Act
- Section 3

ALL CONSTRUCTION CONTRACTS WILL REQUIRE A PRE-CONTRACT MEETING



## DOCUMENT SUBMISSION

- Online grant management system for pre-app and proposal
- Strongly recommend submitting during business hours

**DON'T WAIT UNTIL THE LAST MINUTE!**

- **No spell check** in system. Use WORD and cut and paste.
- Video and PDF tutorials available on [website](#)
- Reports and draw downs submitted online
- Documents uploaded online within forms. **Fax to file option.**
- Documents available on the website: Grant guide. **Budget forms.** Schedule. Sample scoring documents and scope.

# AFFORDABLE HOUSING COMMISSIONER

Q&A