

**2020  
HUMAN  
SERVICES  
GRANT  
PROCESS**

## AGENDA

- Funds available
- 2020 schedule
- Grant guide changes
- Model Partnership & Homeless Solutions
- Document submission
- Q&A

# FUNDS AVAILABLE FOR SERVICES



- **Total = \$515,500**
- Human Service & Model Partnership - \$460,000 (\$40k less)
- Homeless Solutions - ~\$55,500



## 2020 SCHEDULE

- Pre-applications **due Thursday, January 23<sup>rd</sup> before Midnight**  
(confirmation email indicates success)
- Grant proposals **due Thursday, February 27<sup>th</sup> before Midnight** (confirmation email)
- NO PRESENTATIONS. Questions sent in April. Three business days to answer. Reply will be requested.
- Allocation meetings in May
- City Council meeting June 2<sup>nd</sup>
- Grant year begins July 1<sup>st</sup> with executed contract

## CHANGES & NOTICES

- LOI/Pre-app. Financial documents **must** be as requested.
  - NEW: Balance Sheet. P&L, BoD, Q on page 4.
- SAMS.gov registration.
- **NO** reminders to draw funds. Can request an extension.
- **NO** reminder to complete final report. Can't apply next year if you miss the deadline. Includes report and P&L.
- Q5: NEW OBJECTIVE: SMART to SMARTIE (inclusive, equitable)
- Q10: individuals or families, not individuals in families
- Attach client intake form

# BUDGET EXAMPLE

May use your own template.

**AGENCY BUDGET: \$1 million**

## **ASSUMPTIONS:**

- Offices in Loveland and Fort Collins
- Serve 1,000 people a year with two programs in each location
- Budget should be \$250,000 and 250 people served

## DOCUMENT SUBMISSION

- Strongly recommend submitting during business hours  
**DON'T WAIT UNTIL THE LAST MINUTE!**
- **No spell check** in system. Use WORD and cut and paste.
- Video and PDF tutorials available on [website](#)
- Reports and draw downs submitted online
- Agency documents uploaded online within forms. **Fax to file option (p7).**
- Documents available on the website: PDF of grant guide.

# QUESTIONS OF COMMISSIONERS

## MODEL PARTNERSHIP

- Two or more organizations serving Loveland residents
- Efficiency, efficacy, and gaps in service addressed
- Collaborative projects, increased customer service
- Meet the Human Service Grant program goal
- USE BUDGET TEMPLATE for program not agencies
- Up to \$35,000. Not guaranteed.

## HOMELESS SOLUTIONS

- Supportive housing, rapid re-housing or other housing focused programs
- Same schedule
- Approximately \$55,500. Not guaranteed.
- CDBG vs HSG. Start and end dates.
- May use your own budget
- CDBG Public Service Award - Federal award compliance

# HUMAN SERVICES COMMISSION

Q&A