

# Vendor Packet Check List

All items listed below must be turned in with all agreements.

## Insurance:

- Liability Insurance with the City of Loveland added on as additional insured  
Commercial general liability insurance with combined single limit of \$1,000,000 per occurrence. This policy must include concessionaire liability, products liability, broad form property damage, and personal injury;
- Automotive Insurance  
Owned, hired, and non-owned automobile liability coverage with \$1,000,000 limit;
- Workers Compensation and employers Liability Insurance or Exhibit B Exemption signed form  
Statutory workers' compensation on all employees

## Other Documents:

- Exhibit D Affidavit Pursuant to CRS 24-76.5-103 United States citizen
- License to Operate a Retail Food Establishment copy of
- City of Loveland Sales Tax License copy of
- Photo of license plate of Food Truck and picture of all sides of truck
- Copy of State issued Driver's License
- Fire Marshal inspection and signature