

Annual Action Plan

2018-2019



Community Partnership Office

500 E. Third St, Suite 210; Loveland, CO 80537

970-962-2517

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Annual Action Plan is a one-year plan describing how the City of Loveland intends to spend Community Development Block Grant (CDBG) funds during the grant year starting October 1, 2018 and ending September 30, 2019. The objectives and outcomes identified in the 2018 Annual Action Plan are consistent with the 2015-2019 Consolidated Plan and are expected to produce 12% of the expected 5-year goals.

The City of Loveland anticipates receiving \$369,693 in CDBG funding for the 2018-2019 program year. Sixty-five percent (65%) of funding will be allocated to new multi-family housing and to rehabilitation of single-family housing. Fifteen percent (15%) will be allocated to public services and twenty percent (20%) will be used for administration of the program. The City of Loveland anticipates dedicating an additional \$570,000 from the City of Loveland general fund for additional public service projects.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The objectives of the 2015-2019 Consolidated Plan that are used to inform the annual allocation of funding are:

Provide Decent Affordable Housing:

- Increase the supply of affordable owner-occupied housing by 75 units.
- Increase the supply of affordable rental units by 300.
- Increase housing for the homeless by 30 units.
- Rehabilitate 600 units of owner-occupied housing.
- Rehabilitate 200 units of rental housing.

Create a Suitable Living Environment:

- Provide public service activities for 5,000 low to moderate income persons/households.
- Assist two organizations with public facility needs.

All CDBG funds received during the 2015-2019 program years will be used to address at least one of the priority needs categories listed above.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Having completed the first two grant years and 3/4 of the third, the following accomplishments have occurred to date:

- The supply of new affordable owner-occupied housing increased by 76 units, which is 1 more than the 5-year goal of 75. These units were not funded with CDBG and will not be entered into IDIS.
- The supply of new affordable rental units increased by 70, ten of which are dedicated permanent supportive housing for veterans. Twenty percent (20%) of the goal of new multi-family housing and 33% of the goal of new housing for the homeless has been met.
- 281 single-family housing units were rehabilitated, which is 47% of the goal of 600 units.
- 79 multi-family units were rehabilitated, which is 65% of the goal of 200 units.

Create a Suitable Living Environment:

- 5,053 residents received assistance from multiple agencies meeting 100.01% of the goal in the first three years.
- Three agencies improved their public facilities by the end of the second year, fully meeting this goal.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen participation occurred between August 1 and August 15, 2018, during which a hard copy of the draft plan was available to the public at the Community Partnership Office. An electronic copy of the plan was emailed to the Affordable Housing and Human Services Commissions and others upon request. The Executive Summary and Goals sections of the plan were translated into Spanish with hard copies available at the Community Partnership Office. The Plan was presented to the Loveland City Council on August 7th. The resolution and advertisement of the public meeting are attached in the Appendix.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments were received.

7. Summary

During the 2.75 years of the 5-year Consolidated Plan, the City of Loveland accomplished the goal of new single-family housing and residents served at a public facility. Other goals of additional new multi-family housing, new housing for homeless residents and housing rehabilitation have increased, although the goals may not be achieved by the completion of the 5-year plan. Under new single-family housing and public services, only CDBG funded activities were tracked in IDIS even though the City of Loveland provided incentives and grants for projects that helped close to 30 people with new housing and thousands of residents needing services from local non-profit organizations.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	LOVELAND	
CDBG Administrator	LOVELAND	Executive/Community Partnership Office
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The City of Loveland Community Partnership Office (CPO) is the lead agency administering the development and implementation of the 2015-2019 Consolidated Plan and subsequent Annual Action Plans. The Loveland Affordable Housing and Human Services Commissions, Loveland Housing Authority, Loveland Habitat for Humanity, local non-profit organizations and faith-based partners are key stakeholders and decision-makers in administering activities described in the plan. Funds are distributed to local non-profits through a competitive application process.

Consolidated Plan Public Contact Information

All inquiries and comments about the Consolidated Plan and Annual Action Plan should be directed to Alison Hade, CPO Administrator at Alison.Hade@cityofloveland.org or (970) 962-2517.

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Loveland holds an open annual competitive grant process that results in funding recommendations by the Affordable Housing and Human Services Commissions with final approval from the Loveland City Council. Consolidated Plan priorities were determined through a process of community participation and input from citizens, housing agencies, service agencies and Loveland's Affordable Housing and Human Services Commissions with an overall goal of creating new affordable housing and reducing the number of households and individuals living in poverty.

During the 2018-2019 grant process, the Human Services Commission considered allocating all CDBG public service dollars to one organization to provide Housing First Rapid Re-Housing. After much discussion, this project was funded, but not with HUD/CDBG dollars.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The Loveland Housing Authority (LHA) is Loveland's Public Housing Agency (PHA) and is the largest provider of affordable housing in the City. The agency currently owns and manages 868 housing units, 696 of which are located in Loveland with the remainder in Weld County and Estes Park in Larimer County. LHA also manages 550 Housing Choice Vouchers and administers the City's housing rehabilitation loan program, emergency home health and safety repair program, and down payment assistance, all three of which have been funded with City of Loveland CDBG in prior years.

Although established by resolution by the Loveland City Council, and with one council member appointed to the Board of Directors, LHA operates separately from the City. Operation and collaboration decisions of the Housing Authority are made by staff members and the Board of Directors, not the City of Loveland.

The Housing Authority hopes to receive a low-income housing tax credit allocation in 2018 to complete a 60-unit housing project for seniors living between 30% and 60% of the area median income. The organization is also working on 30 units of skilled nursing (see <https://mirasolgreenhousehomes.org/>). Community Development Block Grant funding will be used for water rights for the senior housing.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Northern Colorado Continuum of Care (CoC) is one of 11 local community Continua of Care in Colorado's Balance of State. A staff member from the CPO actively participates in planning efforts and is a member of the Governing Board. The CoC supports the work of providers serving homeless populations in Larimer and Weld Counties and is comprised of nonprofit agencies, housing providers, citizens, school district personnel and government representatives. CoC members have been working on HEARTH Act implementation, coordinated entry, HMIS expansion, regional collaboration around the point-in-time count, and local programs specifically for the homeless. Elected officials receive information and updates about activities and goals of the CoC group members during an annual meeting in September.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Balance of State CoC does not distribute Emergency Solutions Grant (ESG) funding. ESG funding is distributed through the Department of Local Affairs, Division of Housing. For ESG funding information, please refer to the Division of Housing Consolidated Plan/Annual Action Plan for the State of Colorado.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Loveland Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Veterans 2018 Grant Recipient
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Loveland Housing Authority applied for and will receive funding during the 2018-2019 grant year.
2	Agency/Group/Organization	VOLUNTEERS OF AMERICA
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	2018 Grant Recipient
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Volunteers of America applied for and will receive funding during the 2018-2019 grant year.
4	Agency/Group/Organization	ALTERNATIVES TO VIOLENCE
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims

	What section of the Plan was addressed by Consultation?	2018 Grant Recipient
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Alternatives to Violence applied for and will receive funding during the 2018-2019 grant year.
6	Agency/Group/Organization	Murphy Center
	Agency/Group/Organization Type	Services - Housing Services-Children Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Murphy Center (Homeward Alliance) applied for and will receive funding during the 2018-2019 grant year.

Identify any Agency Types not consulted and provide rationale for not consulting

The agencies listed above include only those that applied for funding for the fourth year of the Consolidated Plan. Please see the 2015-2019 Consolidated Plan for a list of the agencies consulted during the initial year.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Northern Colorado Continuum of Care	The goals of the City of Loveland Consolidated Plan align with the goals of the CoC.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of Loveland Affordable Housing and Human Services Commissions participate in the Annual Action Plan by allocating funding to projects and programs that meet the objectives of the 2015-2016 Consolidated Plan. Proposals received by both commissions are available to the general public. Agency presentations are open meetings that are advertised so that citizens can attend.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Community Partnership Office staff conducted significant outreach to community stakeholders over a period of ten months during the preparation of the Consolidated Plan, including public meetings, outreach to low income service recipients and surveys requesting citizen input on both the development of the plan, goals and objectives, and the final draft. As required by the City of Loveland Citizen Participation Plan, the CPO held public meetings to discuss community needs with service providers, City of Loveland commissioners, adjacent governments, and community members at the Food Bank for Larimer County, Larimer County Workforce Service Center and Lago Vista Mobile Home Park. Participation was available in both English and Spanish. Finally, electronic surveys were also sent to local and state-wide agency representatives who were not able to attend any of the public meetings.

Updates to the goals of the Consolidated Plan occur through the Annual Action Plan and show the distribution of past and current grant funds by the Affordable Housing and Human Services Commissions. Public meetings are advertised in English and Spanish. The Annual Action Plan is presented to the Loveland City Council. The Executive Summary and Goals sections of the Consolidated Plan are available in English and Spanish.

A hard copy of the Annual Action Plan was available at the Community Partnership Office from August 1 to August 15, 2018. See Appendix for a copy of the Annual Action Plan advertisement.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community Agency representatives	See Appendix for a list of attendees at public meetings held January 8 and 10.	No comments received.	No comments not accepted.	
2	Public Meeting	Non-targeted/broad community Agency presentations	No community members attended agency presentation meetings on the following dates: March 16, 29; April 2, 4, 5, 12, 19, 30; May 2, 3; June 5, 2018.	No comments were received.	No comments not accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Loveland anticipates receiving \$369,693 in CDBG funding for the 2018-2019 program year. Sixty-five percent (65%) of funding will be allocated to new multi-family housing and to rehabilitate single-family housing. Fifteen percent (15%) will be allocated to public services and twenty percent (20%) will be used for administration of the program. The City of Loveland anticipates dedicating an additional \$570,000 annually from City of Loveland general fund dollars for public service projects.

The Community Partnership Office (CPO) will work with applicants and prioritize leveraging additional sources of funding to support projects creating affordable housing and public facilities. Potential leveraging sources include Colorado Low Income Housing Tax Credits, Colorado Department of Housing funds, and private and foundation sources.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	369,693	0	0	369,693	370,000	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funding can be used by a developer to leverage additional resources and has historically been used for small gap funding for large housing projects or land purchase for smaller projects. CDBG does not have a matching requirement.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Loveland does not own any land that can be used to fulfill any portion of the goals of this Annual Action Plan. The Loveland City Council has provided fee waivers for developers creating new housing units. Over the past ten years, fee waivers have averaged just under \$900,000 per year and has resulted more than 700 units of single family and multi-family housing. Current projects are reflected in the Evaluation of Past Performance. Not all City of Loveland projects are included in IDIS.

Discussion

Over the last year, the City of Loveland invested \$895,890 in affordable housing and public service projects, including \$252,949 in non-administration CDBG, \$570,000 in public services and \$1,393,075 in fee waivers for single-family and multi-family homes, and 30 skilled nursing beds. The CPO will apply the outcome of all investments to the priority goals of the 5-year Consolidated Plan, including those not entered into IDIS.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
------------	-----------	------------	----------	----------	-----------------	-----------------	---------	------------------------

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Create new affordable housing	2015	2019	Affordable Housing Public Housing Homeless		New Affordable Housing	CDBG: \$285,885	Rental units constructed: 60 Household Housing Unit Homeowner Housing Added: 0 Household Housing Unit Homeowner Housing Rehabilitated: 0 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted Homeless Person Overnight Shelter: 0 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 0 Beds Homelessness Prevention: 0 Persons Assisted Jobs created/retained: 0 Jobs Businesses assisted: 0 Businesses Assisted Housing for Homeless added: 0 Household Housing Unit Housing for People with HIV/AIDS added: 0 Household Housing Unit HIV/AIDS Housing Operations: 0 Household Housing Unit Buildings Demolished: 0 Buildings Housing Code Enforcement/Foreclosed Property Care: 0 Household Housing Unit Other: 0 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Rehabilitate affordable housing	2015	2019	Affordable Housing Public Housing		Rehabilitate Affordable Housing	CDBG: \$28,453	Homeowner Housing Rehabilitated: 135 Household Housing Unit
3	Public service activities	2015	2019	Homeless Non-Homeless Special Needs		Public Service Activities	CDBG: \$55,454	Public service activities for Low/Moderate Income Housing Benefit: 508 Households Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Create new affordable housing
	Goal Description	Funding will be used by the Loveland Housing Authority to purchase water rights for Mirasol III, a 60-unit affordable housing project for seniors.
2	Goal Name	Rehabilitate affordable housing
	Goal Description	Funding will be used by Volunteers of America to provide safety and accessibility rehabilitation in 135 homes occupied by seniors or persons with disabilities..
3	Goal Name	Public service activities
	Goal Description	Funding will be used by Alternatives to Violence for housing case management, Homeward Alliance for services with homeless residents at the Murphy Center, and the Loveland Housing Authority for services with formerly homeless veterans at The Edge housing.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Loveland Affordable Housing and Human Services Commissions will fund the following projects during the 2018-2019 program year, meeting at least 12% of Consolidated Plan priority goals in the third year.

Projects

#	Project Name
1	Program Administration
2	Public Services 2018
3	New Housing 2018
4	Housing Rehab 2018

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The fourth year allocations match those listed as priorities. The first priority is creating new affordable housing and the second priority is housing rehabilitation.

AP-38 Project Summary
Project Summary Information

1	Project Name	Program Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$73,938
	Description	Program administration for 2018-2019 grant year.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	500 E. Third Street, Loveland, Colorado 80537
	Planned Activities	CDBG program administration
2	Project Name	Public Services 2018
	Target Area	
	Goals Supported	Public service activities
	Needs Addressed	
	Funding	CDBG: \$55,454
	Description	Public service activities completed by Alternatives to Violence, Loveland Housing Authority and Homeward Alliance/Murphy Center.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Public service activities proved to 230 people at the Alternatives to Violence safe house and longer-term housing, 250 homeless Loveland residents at the Murphy Center and 28 formerly homeless veterans living at the Loveland Housing Authority permanet supportive housing at The Edge.
	Location Description	The Alternatives to Violence address will not be disclosed. The Murphy Center is located at 242 Conifer Street in Fort Collins. The Edge apartments are located at 3875 E. 15th Street in Loveland, Colorado.
	Planned Activities	Planned activities are primarily case management to assist people acquire and retain housing.
3	Project Name	New Housing 2018
	Target Area	

	Goals Supported	Create new affordable housing
	Needs Addressed	New Affordable Housing
	Funding	CDBG: \$285,885
	Description	New senior housing built by the Loveland Housing Authority
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	60 seniors will be housed at Mirasol III.
	Location Description	Mirasol III multi-family housing will be located at 510 S. Saint Louis Avenue in Loveland, Colorado.
	Planned Activities	Funding will be used to purchase water rights for the 60-unit multi-family complex.
4	Project Name	Housing Rehab 2018
	Target Area	
	Goals Supported	Rehabilitate affordable housing
	Needs Addressed	Rehabilitate Affordable Housing
	Funding	CDBG: \$28,453
	Description	Housing rehabilitation projects with Volunteers of America.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	135 households will receive safety and accessibility assistance.
	Location Description	Projects will be located throughout Loveland, Colorado.
	Planned Activities	Volunteer handymen will create safety and accessibility repairs in the homes of seniors or persons with disabilities.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In the past, the City of Loveland has not targeted CDBG funding to any specific geographic area of low-income or minority concentration. Instead, CDBG has supported housing and services sought by low and moderate income persons and households living throughout Loveland. The same is true for the 2018-2019 grant year.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Loveland does not currently prioritize allocating CDBG geographically.

Discussion

Consideration for allocating CDBG to single family housing rehabilitation using the Habitat for Humanity Neighborhood Revitalization model, or a similar model, has been discussed but is unlikely for at least five years. If this is implemented in the future, work will begin in areas that are low-income and have a minority concentration.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

During the fourth year of the 2015-2019 Consolidated Plan, 60 families will have access to affordable housing through the Loveland Housing Authority and 135 special needs households will be assisted with rehabilitation by Volunteers of America.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	60
Special-Needs	135
Total	195

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	60
Rehab of Existing Units	135
Acquisition of Existing Units	0
Total	195

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The number of persons served during the fourth year of the Consolidated Plan is about 12% of the total estimated to be served over five years.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Loveland will work closely with affordable housing developers to provide project assistance as needed and according to the priorities of the Consolidated Plan. In 2018 to date, Loveland Housing Authority received \$285,885 in CDBG funding and \$1,225,224 in City fee waivers for their next two projects.

Actions planned during the next year to address the needs to public housing

During the first year of the Consolidated Plan, the City of Loveland allocated \$135,000 to the Loveland Housing Authority to assist with the development of 70 units of affordable housing, and about \$1.3 million in the waiver of building and development fees. During the fourth year of the Consolidated Plan, the City of Loveland Affordable Housing Commission allocated funding to purchase water rights for a 60-unit complex, as well as a waiver of fees totaling \$967,792. The organization also received a waiver of fees totaling \$257,432 for 30 skilled nursing beds.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Loveland Housing Authority Resident Advisory Board, comprised of residents from each of the housing properties in Loveland, works directly with Housing Authority staff and not the City of Loveland. Therefore, any actions to encourage housing residents to be more involved and to support them in homeownership falls under the leadership of the Loveland Housing Authority.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Loveland Housing Authority is not designated as troubled.

Discussion

The City of Loveland will support the Loveland Housing Authority with development costs in the form of CDBG and fee waivers. The Housing Authority, as the primary provider of affordable housing locally, is successfully housing thousands of Loveland residents and is continually working to assist thousands of people waiting for affordable housing.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Loveland invests CDBG and other City funding in local agencies that serve low and moderate income residents. The CPO serves as a community partner to help agency staff gain access to City departments and elected officials, and connects citizens with agencies, resources and other support.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Homeless outreach in Loveland is managed primarily through two programs of the House of Neighborly Service: 137 Connection serving homeless individuals and the Angel House serving homeless families. The City of Loveland now provides direct funding of \$70,000 to these two programs. Other agencies that provide services to the homeless include Salvation Army, One Community One Family, Neighbor to Neighbor, Community Kitchen and the Front Porch Cafe.

The CPO works with many local nonprofits to produce the annual Loveland Connect event modeled after the national Project Homeless Connect that started in San Francisco, California in 2004. In 2018, the event will be held on October 12th. In 2017, the event connected 226 homeless or near homeless with about 45 agencies and benefited from the volunteer service of hundreds of Loveland residents.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency shelter for homeless adults is managed by 137 Connection at rotating churches when the temperature is 20 degrees or below. Loveland does not have emergency shelter for families but does have a shelter program for families willing to work on the issues that lead to homelessness. Homeless individuals and families are also able to seek shelter in neighboring communities. Transitional housing is managed by House of Neighborly Service and Alternatives to Violence. Alternatives to Violence will re-tool transitional housing to rapid re-housing as an applicant of Continuum of Care funding in 2018.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Loveland will continue to support homeless service providers and will seek additional

financial and program support for any organization willing to provide permanent supportive housing. Specifically, City of Loveland funding and CDBG funding that will help the homeless or keep individuals or families from becoming homeless include: \$70,000 to the House of Neighborly Service 137 Connection and Angel House programs, \$45,500 to One Community One Family for rapid re-housing, \$27,423 to Homeward Alliance to provide services to homeless residents at the Murphy Center, \$27,843 to the Loveland Housing Authority for case management for homeless veterans, \$50,910 to Alternatives to Violence for victims of domestic violence, \$24,661 to the Matthews House to support youth aging out of foster care or leaving a correctional facility to assist with housing and employment, \$28,088 to Neighbor to Neighbor to provide housing counseling and rent assistance, and \$26,046 to Community Kitchen for meals for homeless residents.

Organizations that will receive other City funding for special needs populations are: Meals on Wheels for in-home meal delivery; Senior Alternatives in Transportation for transportation services for seniors and persons with disabilities; and Easter Seals, Respite Care and Elderhaus for day-care for children and adults with developmental or cognitive disabilities.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Organizations supported with CDBG or other City funding that assist the homeless, youth and special needs populations were listed above. The City of Loveland does not have a program specifically for persons discharged from health care or mental health facilities, other than to provide therapy and case management. The State of Colorado provides housing and support for people exiting state-funded institutions to help clients transition to another community.

Discussion

The City of Loveland CPO works with local non-profits as a funding partner and to offer support where it is needed. As a community partner, the CPO conducts the annual Loveland Homeless Connect event and manages the annual point-in-time homeless count. Regionally, the CPO participates in the Continuum of Care group to help raise awareness about homelessness.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

City of Loveland building and zoning codes are designed to promote a safe, decent environment and aesthetically pleasing community for local neighborhoods. Unfortunately, development standards in general may create a barrier to the construction of affordable housing, including the additional cost of Capital Expansion Fees used to fund the capital needs of government departments. Open space and landscaping requirements, and mandatory two parking spots per dwelling, not only reduce the number of income producing housing units, they can also result in additional costs.

The City of Loveland will complete an update to our zoning code in 2018, including provisions for smaller homes that will hopefully alleviate housing affordability issues for cost-burdened residents. Already, a developer has inquired into building homes between 400 and 800 square feet.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City's strategy to remove barriers and provide incentives to developers and builders of affordable housing include use tax credits and the waiver or reduction of development fees, capital expansion and building permit fees. The City of Loveland adopted an affordable housing code to encourage the building of low-income housing in 1994. In 2018, the Loveland City Council waived almost \$1.3 million dollars in building and development fees to support affordable housing. Over the past ten years, affordable housing policy has resulted in an investment of about \$10 million dollars of City incentives in addition to CDBG funding, and has resulted in more than 700 units of housing.

The City of Loveland created a fund to incentivize developers building new affordable housing with greater incentives going to units that house families lower than 60% of the area median income. Currently, 1.25% of sales tax is held almost specifically for affordable housing projects.

Discussion:

The CPO will continue to monitor city policies, zoning ordinances and building codes for ways in which they create barriers to affordable housing.

AP-85 Other Actions – 91.220(k)

Introduction:

In addition to granting funds to non-profit service providers, the City of Loveland CPO will take the following actions to meeting underserved needs and reducing poverty.

Actions planned to address obstacles to meeting underserved needs

The City of Loveland CPO will continue to produce the Loveland Connect event. Staff will also continue to discuss program accessibility with funded agencies, including the manner in which the working poor access services are that only available during general business hours.

In 2017, the CPO started a monthly meeting called the Community Resource Connection, during which local non-profit agency staff learn about services available to low-income residents, including whether the agency is able to serve residents without proper documentation or any other barriers to access, such as hours of operation or availability of public transportation.

Actions planned to foster and maintain affordable housing

The City of Loveland will continue to invest financially in projects that maintain affordable housing.

Actions planned to reduce lead-based paint hazards

The CPO will continue to require that all activities funded with CDBG dollars comply with federal regulations concerning lead-based paint and at some point research other funding to pay for additional lead-based paint removal.

Actions planned to reduce the number of poverty-level families

The City of Loveland will continue providing grant funding of about \$866,000 annually to assist non-profit organizations serving persons who are homeless, low income or living in poverty.

Actions planned to develop institutional structure

The CPO will continue working with the Northern Colorado Continuum of Care on Coordinated Access to match homeless residents with the appropriate type of permanent housing. To date, the northern Colorado Coordinated Access team has housed 76% of homeless veterans (248 people) 18% of non-veteran adults (53 people) and 42% of homeless families (21 families). A proposal submitted to the Division of Housing 2017, brought funding for nine homeless youth, although the program has not yet started.

The CPO helped start an alternative sentencing program in Loveland to connect homeless defendants

with resources as an alternative to paying a fine or completing community service. Some homeless residents have found housing as a result of this program.

Actions planned to enhance coordination between public and private housing and social service agencies

The CPO will continue to enhance coordination between public and private housing and social service agencies by maintaining and developing relationships with private developers and social service agencies to support the development of additional affordable housing units. The CPO will also continue to partner with funded non-profits to enhance coordination of services.

As noted above, the purpose of the Community Resource Connection is to enhance coordination between social service agencies.

Discussion:

Removing obstacles to meeting underserved needs, fostering affordable housing, reducing lead hazards, reducing the number of families in poverty, developing institutional structure, and enhancing public and private housing and social service agencies take a community effort and cannot solely be coordinated or accomplished through one City department. However, the CPO will continue to work to raise awareness of the listed issues with our non-profit partners and other city groups where we are able.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City of Loveland will use 100% of grant funding received during the 2018-2019 program year to benefit low to moderate income individuals (LMI benefit).

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

The Annual Action Plan will cover the program year starting October 1, 2018 and ending September 30, 2019. All funding will be used to benefit persons of low and moderate income.

Attachments

Grantee Unique Appendices

EXECUTIVE SUMMARY

El Plan de Acción Anual es un plan de un año que describe cómo la Ciudad de Loveland planifica gastar los fondos de Subvención del Desarrollo Comunitario (CDBG, siglas en inglés) durante el periodo de tiempo desde octubre 1, 2018 hasta el 30 de septiembre, 2019. Los objetivos y resultados identificados en el Plan de Acción Anual del 2016 son consistentes con el Plan Consolidado del 2015-2019 y se estima que produzcan el 12% de las metas previstas para cinco años.

La Ciudad de Loveland anticipa recibir \$369,693 en fondos CDBG para el programa anual del 2018-2019. Sesenta y cinco por ciento (65%) de nuevos fondos serán destinados a construir viviendas multifamiliares y rehabilitar viviendas unifamiliares. Quince por ciento (15%) será distribuido a los servicios públicos y veinte por ciento (20%) será utilizado para la administración del programa. La Ciudad de Loveland anticipa dedicar un adicional de \$570.000 del fondo general de la Ciudad de Loveland para los proyectos de servicio público.

Se anticipa que la Ciudad de Loveland va a recibir \$369,693 en fondos CDBG en el Año Fiscal 2018 del Departamento de Vivienda y Desarrollo Urbano (HUD, por sus iniciales en inglés) de los EE.UU. La Ciudad ha continuado su compromiso de ayudar a las individuos y familias de bajos y medianos recursos al utilizar el 100% de los fondos del bloque de subvenciones para ofrecerle servicios a los hogares e individuos de bajos y medianos recursos a través de servicios públicos y de vivienda. Los fondos serán usados para encargarse de las metas identificadas en el Plan Consolidado de 2015–2020:

- Aumentar el suministro de viviendas asequibles ocupadas por sus dueños para que haya 75 unidades más y 300 unidades más que sean arrendadas a precios asequibles.
- Aumentar la vivienda para las personas sin hogar para que haya 30 unidades más.
- Rehabilitar 600 unidades de viviendas ocupadas por sus dueños y 200 unidades de vivienda para arriendo.
- Proveer actividades de servicios al público para 5,000 personas de bajos a medianos recursos.
- Ayudar a dos organizaciones con sus necesidades de instalaciones públicas.

Al haber completado los dos primeros años de subvención y $\frac{1}{4}$ de la tercera, se ha cumplido lo siguiente:

- La provisión de nuevas viviendas económicas ocupadas por el dueño ha aumentado a 76 unidades, lo cual es el 100% de la meta de 5 años de 75. Estas unidades fueron financiadas con CDBG y no entrarán en IDIS.
- La provisión de nuevas unidades económicas en renta aumento a 70, diez de las cuales son dedicadas permanentemente a apoyar viviendas para los veteranos. Veinte por ciento (20% de la meta de nuevas viviendas multifamiliares y 33% de la meta de nuevas viviendas para los indigentes ha sido cumplida.
- 281 unidades de vivienda unifamiliares fueron rehabilitadas, lo cual es el 47% de la meta de 600 unidades.
- 79 unidades multifamiliares fueron rehabilitadas, lo cual es el 65% de la meta de 200 unidades.

Crear un Ambiente de Vida Adecuado:

- 5,053 residentes recibieron asistencia de dos agencias, lo cual es el 100.01% de la meta de 5,000. Dos agencias mejorarán sus instalaciones al final del segundo año, completando totalmente esta meta.

HSG Agency Meeting January 8th 2018

Name	Agency	Email Address
Brittany Cole	Worklife Partnership	bcole@worklifecolorado.org
Bernadette Kuhn	Front Range Community College Center for Adult Learning	bernadette_kuhn@frontrange.edu
Jessi Colehour	One Community One Family	jessiecolehour@colorado.edu
Marij Grell	Disabled Resource Services	drs@disablersourceservices.org
Thomas Carranza	Disciples Ministry	thomascarranza@msn.com
Laura Smith	BGLLC	lsmith@bgcliner.org
Jessica Schultz	DGCLC	jeschultz@bgcliner.org
Vince Dealy	Loveland Habitat	vince@lovelandhabitat.org
Jodie Deshmukh	Celebrados UN A	deshmukhj@colorado.org
Jarah Vicital	Center for Family Outreach	jarahv@cfoutreach.org jarahv@cfoutreach.org
Chelsey Mandell	Homeless Gear/Supply	chelsey@homelessgear.org
Jeffrey Perreault	MOU	jeffrey@lovelandmedicalcenter.org
Mary Otte	Grand Family Coalition	ottej99@att.net
LeAnn Massuy	Respite Care	leann@respitecareinc.org
Katie Dockery	EasterSeals	kdockery@eastuseals.com
Steve Howland	Alt. to Violence	grantsingr@alternativesto-violence.org
John Kinnaird	Project Self Sufficiency	john@bringthepeace.org
Courtney Carrick	SAVA	courtney@savacenter.org
Stephanie Sluitor	LHA	sslait@lovelandhousing.org
Denise Selders	IDLA /DOH	denise.selders@state.co.us
Robert Fullbrook	Voices Carry CMC	robert@voicescarrycmc.org

TO ALL LOVELAND CITIZENS AND REGISTERED MAILERS:
 NOTICE OF ADOPTION OF THE 2017-18 ANNUAL ACTION PLAN
 Note that this notice supersedes any other notice regarding an
 amendment to the 2017-18 Annual Action Plan.
 Consistent with federal regulations and the 2015-2030 City of Loveland
 Citizen Participation Plan, the City of Loveland is providing
 citizens with reasonable notice of and the opportunity to comment
 on a proposed amendment to the 2017 Annual Action Plan for the
 use of federal Community Development Block Grant (CDBG) funds.
 The proposed amendment is to allow up to \$244,237 of the 2017
 CDBG funds originally allocated to the Loveland Housing Authority
 for multi-family housing at 1624th St and 16th St to be used for
 affordable housing. The amendment is to be used for the Loveland Housing
 Authority's Home Improvement Program (HIP) 2017-2018 and for
 the Loveland Housing Authority's Housing Program (HP) 2017-2018.
 The amendment was approved by City Council on June 5, 2018. The
 amendment is available to the public for examination from July 23,
 2018 through August 21, 2018 at the City of Loveland Community
 Planning and Office, 437 E. Third Street, by calling 562-2011, between
 9:00 a.m. and 5:00 p.m. weekdays, or by email at info@loveland.org.

Prairie Mountain Media, LLC

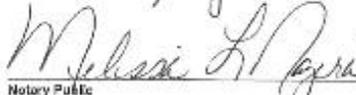
PUBLISHER'S AFFIDAVIT
 County of Larimer
 State of Colorado

The undersigned, Cystal Murrer, being first duly
 sworn under oath, states and affirms as follows:

1. He/she is the legal Advertising Reviewer of
 Prairie Mountain Media LLC, publisher of the
 Loveland Reporter Herald.
2. The Loveland Reporter Herald is a newspaper
 of general circulation that has been published
 continuously and without interruption for at least
 fifty-two weeks in Larimer County and
 meets the legal requisites for a legal newspaper
 under Colo. Rev. Stat. 24-70-103.
3. The notice that is attached hereto is a true copy,
 published in the Loveland Reporter Herald
 in Larimer County on the following date(s):

Jul 20, 2018


 Signature

Subscribed and sworn to me before me this
20th day of July, 2018

 Notary Public

MELISSA L. NAJERA
 NOTARY PUBLIC
 STATE OF COLORADO
 NOTARY ID 200648-6936
 MY COMMISSION EXPIRES DEC. 11, 2018

(REAL)

Account: 1261252
 Ad Number: 1487813
 Fee: \$46.88



RESOLUTION #R-75-2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO APPROVING A COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN FOR 2018 – 2019

WHEREAS, the City of Loveland, Colorado receives federal Community Development Block Grant ("CDBG") dollars from the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, HUD requires the City to submit an annual action plan providing detailed information regarding the City's plan to spend the federal funding; and

WHEREAS, the City has developed a Community Development Block Grant Annual Action Plan for 2018 – 2019, a copy of which is on file with the City Clerk ("Annual Action Plan"); and

WHEREAS, the Annual Action Plan includes information regarding the allocation of 2018 – 2019 CDBG funds that were approved by the City Council on June 5, 2018 through the adoption of Resolution #R-51-2018; and

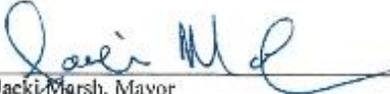
WHEREAS, the City Council desires to approve the Annual Action Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the Community Development Block Grant Annual Action Plan for 2018 – 2019, a copy of which is on file with the City Clerk, is hereby approved.

Section 2. That this Resolution shall take effect as of the date of its adoption.

ADOPTED this 7th day of August, 2018.

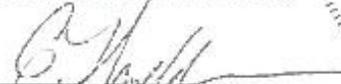

Jacki Marsh, Mayor

ATTEST:



City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

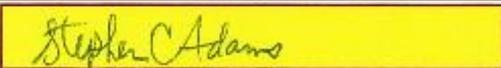


Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revisor, select appropriate title(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: B-18-HQ-06-0012	
5a. Federal Entity Identifier: B-18-HQ-06-0012	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
B. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Cleveland"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 84-6002609	* c. Organizational OUNS: 0754814970000	
d. Address:		
* Street 1: <input type="text" value="300 E. Third Street"/>	Street 2: <input type="text"/>	
* City: <input type="text" value="Cleveland"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="CO: Colorado"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="80207-0773"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Executive"/>	Division Name: <input type="text" value="Community Partnership Office"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
* Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Allison"/>	
* Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Hade"/>	
* Suffix: <input type="text"/>	Title: <input type="text" value="Administrator"/>	
Organizational Affiliation: <input type="text" value="City of Cleveland"/>		
* Telephone Number: <input type="text" value="(570) 363-2517"/>	* Fax Number: <input type="text"/>	
* Email: <input type="text" value="allison.hade@cityofcleveland.org"/>		

Application for Federal Assistance SF-424	
<p>* 9. Type of Applicant 1: Select Applicant Type:</p> <input type="text" value="City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p>* 10. Name of Federal Agency:</p> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<p>11. Catalog of Federal Domestic Assistance Number:</p> <input type="text" value="14.218"/> <p>CFDA Title:</p> <input type="text" value="Community Development Block Grant"/>	
<p>* 12. Funding Opportunity Number:</p> <input type="text" value=""/> <p>* Title:</p> <input type="text" value="Community Development Block Grant"/>	
<p>13. Competition Identification Number:</p> <input type="text"/> <p>Title:</p> <input type="text"/>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <input type="text"/> <p style="text-align: right;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </p>	
<p>* 15. Descriptive Title of Applicant's Project:</p> <input type="text" value="2018 Annual Action Plan"/>	
<p>Attach supporting documents as specified in agency instructions.</p> <p style="text-align: right;"> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </p>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="CO-000"/>	* b. Program/Project: <input type="text" value="CO-000"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="10/01/2018"/>	* b. End Date: <input type="text" value="09/30/2019"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="369,693.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="369,693.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Stephen"/>
Middle Name: <input type="text" value="C."/>	
* Last Name: <input type="text" value="Adams"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="City Manager"/>	
* Telephone Number: <input type="text" value="(970) 362-3308"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="x.adams@cityofcleveland.org"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="6-3-2018"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4340-0039
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (6348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1695-1696), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dc-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-87)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Loveland	8-7-2018

SF-424D (Rev. 7-97) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

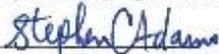
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.


Signature/Authorized Official

Date 8-3-2018

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2018, _____ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Stephen Adams 8-3-2018
Signature/Authorized Official Date

CITY MANAGER
Title

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Stephen Adams 8-3-2018
Signature/Authorized Official Date

CITY MANAGER
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.